



9/2003

NOTICE OF PRIVACY PRACTICES

This notice describes how medical information about your children may be used and disclosed and how you can get access to this information. PLEASE REVIEW IT CAREFULLY.

I care about privacy and strive to protect the confidentiality of your medical information at the office. New Federal Legislation (HIPAA) requires that we issue this notice of our privacy practices. You have the right to confidentiality of your child's medical information. This practice is required by law to maintain the privacy of protected health information. Pediatric Physical Therapy Services is required to abide by the terms of the notice of Privacy Practices currently in effect and to provide notice of its duties and privacy practices with respect to protected health information.

WHO WILL FOLLOW THIS NOTICE

Any health care professional authorized to enter information into the patient's medical records at this practice that must have access to the patient's medical information must abide by this notice. All business associates of this office may share medical information with each other for the purposes of treatment, payment, or health care operations described in this notice. Except where treatment is involved, only the minimum necessary information needed to accomplish the task will be shared.

HOW I MAY USE AND DISCLOSE MEDICAL INFORMATION ABOUT THE PATIENT

The following categories describe ways that I may use and disclose medical information without the patient's parent or legal guardian specific consent or authorization.

- I may use information about the patient to provide medical treatment or services
- I may use and disclose medical information about the patient so that treatment can be authorized with insurance carriers.
- I may use and disclose medical information about the patient so that treatment service rendered may be billed and payment may be collected from the patient, insurance company or third party.
- I may use and disclose medical information about your child for health care operations to assure that you receive quality care.