

If it becomes necessary to pursue collection of overdue accounts, the costs of collection and attorney fees incurred will be assessed to your account. If the use of a collection agency or attorney becomes necessary, be aware that your right to confidentiality is curtailed. While no clinical information would be revealed, your name and the amount due will become available to these agents.

If your insurance company or attorney requests copies of medical records, a fee for photocopying and the time involved will be charged. If your case undergoes, medical review and an in-depth evaluation or report is requested, a fee for the time involved will also be charge. The fee will be charged to the requesting party.

INCLEMENT WEATHER AND HOLIDAYS

The office DOES NOT follow the Fairfax County Public School schedule with respect to snow days, inclement weather or holidays. In the event of inclement weather, CHECK MY VOICE MAIL recording for messages. The office will be closed Labor Day, Thanksgiving Day, Christmas Eve and Christmas Day, New Years Day, Memorial Day and Independence Day.

COMMUNICABLE ILLNESS AND SICKNESS

If your child has had or is currently experiencing a communicable disease such as hepatitis, C.M.V pink eye, chicken pox, measles, mumps, head lice or step throat, please notify the office. 24-hour use of antibiotics is required for pink eye and strep throat and your child must be fever free for 24 hours prior to therapy.

REPORTS, PHONE CONSULTATIONS AND CONFIDENTIALITY

Once therapy is initiated, a treatment plan will be developed and copies sent to physicians following your child unless written notification to withhold information is received. Brief phone consultations to parents, teachers, physicians and health care professionals will also be provided when requested at no extra charge. However, A SIGNED STATEMENT OF RELEASE/CONSENT FORM IS REQUIRED before written or verbal communication between professionals can occur.